

# Workshop 3: Developing a bullying-prevention policy

## Trainer's notes

### Learning Intentions

- To consider the responsibilities of schools to provide a safe physical and emotional space for students.
- To outline a policy for this for providing a safe physical and emotional space.

<b>Time needed</b>	1 hour	<b>Audience</b>	School senior management, teachers, trustees
<b>Resources</b>	Powerpoint slides Handout – NAG5 <a href="#"><u>Bullying prevention and response: A guide for schools</u></a> references p36-53		

### Workshop

1. Introduce the session and explain that the activities and materials are based on the [Bullying prevention and response: A guide for schools](#).

This workshop is designed to give participants the chance to consider the responsibilities of the school and begin to develop a school policy for preventing bullying.

2. *Activity: Discussion based. 15 minutes*

Handout – NAG 5 responsibilities

In small groups read the outline of NAG 5 responsibilities.

Depending on the size of the group ask each small group to focus on a different question and brainstorm what this looks like in your school.

**Trainer Note:** This activity is to open up the discussion regarding how the school currently address NAG5 and further activities in this and other workshops will allow the school to expand on these areas.

Share these responses with the whole group and ask if any of the other groups can add to the ideas generated by each group.

3. Show Powerpoint Slides, 'Preventing bullying policy'

*Activity: 30 minutes*

Use the handout from the guide which provides tools to support the development and / or revision of a bullying prevention and response policy.

## Workshop 3: Developing a bullying-prevention policy

The tools provided include:

- a step-by-step guide to developing a bullying prevention policy
- a sample bullying prevention and response policy
- a framework that schools can use as a guide to develop their own policies
- a sample bullying prevention and response action plan.

In small groups look at the tools provided and consider how you will move forward with developing and / or reviewing your policy.

Consider if this sample policy would work for your school or if you would prefer to develop an individual one for your setting.

Identify how you will involve students and whānau.

Each group could identify 2 actions they could do to move this forward.

**Trainer Note:** At the end of this workshop it would be useful to establish a plan for next steps in developing a bullying-prevention policy. This should include who will be involved, timelines and how it will be monitored.