

Workshop 10: Using data

Trainer's notes

Learning Intentions

- To consider the different ways of gathering data relating to bullying.

Time needed 45 minutes workshop
Plus optional follow up

Audience School senior
management, teachers,
trustees

Resources Powerpoint slides

Further information:
<https://www.bullyingfree.nz/preventing-bullying-2/data-methodstoolsresources/>

Workshop

1. Prior to this workshop it would be useful for the facilitator to read the information on the handout *Planning and evaluation for continual improvement*.

Introduce the workshop and explain the various reasons for collecting data relating to bullying, including to gain information about individual incidences, to gain a general overview of students experiences in school and also data to gain a baseline in order to measure the impact of any further teaching and intervention.

Consider how as a school you currently collect data relating to individual incidences of bullying.

- Do you have a definition of bullying that you all use to help decide if an incident is bullying or not?
- Do you record behaviours on a behaviour data base / SMS system that identify the behaviours as bullying?
- Do you record information about the possible function of the behaviour and the next steps / outcome of the bullying incident?

2. Ways of gathering data

Show 2 slides *Preventing bullying and data collection*, and *Ways of collecting data*.

Use these slides and the handout *Gathering data for preventing bullying examples* to brainstorm all the ways you currently gather data in school at the moment relating to bullying.

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3. Student voice

Show 2 slides *The importance of student voice*. Consider how you currently collect student voice in relation to bullying. Ideally there would be a survey or anonymous way in which students can report about their school experiences and the experiences of others and for this to take place annually.

The Wellbeing@School Survey provides one way of gathering student views including their experiences of bullying.

Examples of this survey are included in this workshop for participants to consider and further information can be found at www.wellbeingatschool.org.nz

Trainer Note: The focus of this workshop is to consider the different ways of gathering data in relation to bullying. This includes thinking about how we gather data about individual bullying incidents as well as wider data about the views of the school community.

Gathering data on bullying can be difficult as students can often be reluctant to report directly. For this reason it is useful to gather data using methods such as surveys in order for a more anonymous data gathering approach to be used.